

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
APRIL 28, 2009 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Donna M. Urban, President	<i>(Education Committee)</i>
Richard M. Ritter, Vice President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education / Community & Student Relations Committees)</i>
J. Neil Campbell	<i>(Finance & Operations Committees)</i>
Donald R. Holt, Jr.	<i>(Finance Committee)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Robert M. Knecht	<i>(Education / Community & Student Relations Committees)</i>
Richard A. Saha, Sr.	<i>(Community & Student Relations Committee)</i>

Student Representatives:

Julia Ward, Sr. Class Representative
Nicholas Sikoutris, Jr. Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 12, 2009 Special School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 24, 2009 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held on Tuesday, April 28, 2009 at 6:00 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
May 12, 2009	5:30 PM	Special Meeting	9/10 Center Auditorium
May 12, 2009	6:00 PM	All Committee Meetings	9/10 Center Auditorium
May 26, 2009	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT'S REPORT

Presentation by the Caln Elementary School Students – *Mary Jean Wilson-Stenz, Principal*

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Donald Holt, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable for the month ending March 31, 2009:

Fund	Paid
General Fund – 10	\$ 5,396,382.84
Capital Reserve Fund – 22	12,434.68
Athletic Fund – 29	23,754.75
Capital Projects Fund-32/2007 GOB	3,035,151.75
Food Service – 51	108,422.56
Trust Fund – 71	0.00
Student Activities Fund – 81	20,635.74
Agency Fund – 89	5,017.66
TOTAL	\$ 8,601,799.98

B. **Treasurer's Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer's Report submitted for the month ending March 31, 2009.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers submitted for the month ending March 31, 2009 in the amount of \$1,150,940.12.

D. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments submitted for the month ending March 31, 2009.

E. **Student Parking Fees 2009-2010**

RECOMMEND MOTION: That the Board of School Directors approves the student parking fee at the Campus for the 2009-10 school year in the amount of \$80.00.

- F. Chester County Intermediate Unit 2009-2010 Core Services Budget Adoption**
RECOMMEND MOTION: That the Board of School Directors approves the 2009-2010 Chester County Intermediate Unit Core Services Budget in the amount of \$16,438,241 (7.5% increase); CASD's contribution will be \$50,535 (same as 2008-09).
- G. Chester County Intermediate 2009-2010 Occupational Education Budget Adoption**
RECOMMEND MOTION: That the Board of School Directors approves the 2009-2010 Chester County Intermediate Occupational Education Budget in the amount of \$20,545,539 (5.4% increase); CASD's contribution will be \$2,058,932 (3.9% increase). The enrollment in the three schools has increased by 23%.
- H. Football/Sports Accident and Voluntary Student Accident Insurance**
RECOMMENDED MOTION: That the Board of School Directors approves the purchase of football/sports accident and voluntary student accident insurance from American Management Advisors with the following not-to-exceed rates for the 2009-2010 school year: Football/Sports Total: \$10,523 (\$9,300 Base Premium, \$1,223 Catastrophic) and Voluntary Plan (K-12): School Hours - \$24 and 24-Hour - \$85.
- I. 2009-2010 General Fund Budget**
RECOMMENDED MOTION: That the Board of School Directors tentatively adopts the 2009-2010 General Fund Budget in the amount of \$139,371,674 with the current real estate tax millage set at 27.50.
- J. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. ADMINISTRATION
 - b. CATA
 - c. CATSS
 - 1) Spires, Denise, 2 Hour Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 3/18/09. Reason: Job Abandonment. Effective: 3/27/09.
 - d. FEDERATION
 - e. EXTRA DUTY
 - 1) Bonamico, Maria, Girls' Assistant Cheerleading Coach for the Coatesville Area High School Campus. Letter Dated 4/3/09. Reason: Personal. Effective: 4/3/09.
 - 2) Ellis, Jeff, Boy's 7th Grade Baseball Coach for the Scott Middle School. Letter Dated: 3/18/09. Reason: Personal. Effective: 3/18/09.

- 3) Ritter, John, 7th Grade Track Coach for the Scott Middle School. Letter Dated: 3/25/09. Reason: Personal. Effective: 3/25/09.
- 4) Zwick, Jody, Girls' 8th Grade Lacrosse Coach for the South Brandywine Middle School. Letter Dated: 3/23/09. Reason: Personal. Effective: 3/19/09.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

- 1) Beren, Ursula, LTS Nurse for the Coatesville Area Senior High School. Posted: 3/9/09 (Lisney). Salary: \$42,150.00. Temporary Substitute Contract. Degree: BS – Nursing, University of Delaware. Years of Exp.: 1. Effective: 4/14/09 – 6/17/09. SP4: Approved.

c. CATSS

- 1) Patterson, Virginia, Transportation Secretary for the Benner Administration Building. Posted: 2/19/09 (Burns). Salary: \$15.00/hr. Effective: 4/29/09. SP4: Approved.
- 2) Riisen, Mary, Substitute Instructional Aide/ Secretary for the Reeceville Elementary School. Salary: \$10.50/hr./\$14.00/hr. Effective: 4/29/09. SP4: Approved.

d. FEDERATION

e. EXTRA DUTY

- 1) Anderson, Kathy, Girls' 7th Grade Lacrosse Coach for the North Brandywine Middle School. Posted: 10/8/08 (Orth). Salary: \$1,176.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 2) Dougherty, Jr., James P., Girls' 8th Grade Lacrosse Coach for the South Brandywine Middle School. Posted: 3/24/09 (Zwick). Salary: \$1,206.30. Effective: 3/25/09. SP4: Staff.
- 3) Gellner, Jonah, 7th Grade Track Coach for the Scott Middle School. Posted: 3/26/09 (Ritter). Salary: \$1,400.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 4) Heller, Jeb, Girls' 7th Grade Lacrosse Coach for the South Brandywine Middle School. Posted: 6/3/09 (Hood). Salary: \$750.60. Effective: 3/25/09. SP4: Staff.

- 5) Lee, Henry, Girls' Assistant Lacrosse Coach for the Coatesville Area High School Campus. Posted: 2/12/09 (Pinnex). Salary: \$1,911.00. Effective: 2008 – 2009 School Year Only. SP4: Approved.
- 6) Merkel, Carol, Girls' 8th Grade Lacrosse Coach for the North Brandywine Middle School. Posted: 1/5/09 (Dougherty). Salary: \$1,470.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 7) Pinnix, Julie, Girls' Head Lacrosse Coach for the Coatesville Area High School Campus. Posted: 2/12/09 (Auger). Salary: \$3,780.00. Effective: 2008 – 2009 School Year Only. SP4: Staff.
- 8) Ritter, John, Boys' 7th Grade Baseball Coach for the Scott Middle School. Posted: 3/24/09 (Ellis). Salary: \$1,404.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 9) Mentor for the Coatesville Area School District. Salary: \$1,000.00. If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500.00. One-half (½) pay will be provided if only one (1) semester is served as a mentor.

Mentor – Denise Smith

New Teacher – Ursula Beren, LTS, Campus
Effective: 4/14/09 – 6/17/09

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

a. NON-CERTIFIED

- 1) Como, A. Matthew, Night Custodial Supervisor for the Coatesville Area School District. Posted: 6/2/08 (New). Salary: \$50,000.00. Effective: 7/1/09. SP4: Approved.

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CERTIFIED

- 1) Ray, E. Denise, Assistant Principal for the Scott Middle School. Letter Dated: 4/20/09. Reason: FMLA. Effective: 3/30/09 – 6/26/09.

b. CATA

- 1) Berish, Chad, Physical Education Teacher for the South Brandywine Middle School. Letter Dated: 3/27/09. Reason: Extended FMLA. Effective: 4/16/09 – 5/14/09.
- 2) Durbano, Mary Jo, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 3/6/09. Reason: FMLA. Effective: 4/3/09 – 5/1/09.

- 3) Schuler, Jamie, Kindergarten Teacher for the Caln Elementary School. Letter Dated: 4/3/09. Reason: FMLA. Effective: 5/18/09 – 6/17/09.
- 4) Yoder, Susan, 1st Grade Teacher for the Reeceville Elementary School. Letter Dated: 4/5/09. Reason: FMLA. Effective: 3/16/09 – 6/17/09.
- 5) Walsh, Amy, Mathematics Teacher for the Coatesville Area Senior High School. Letter Dated: 3/30/09. Reason: FMLA. Effective: 8/24/09 – 11/13/09.

c. CATSS

- 1) Ernest, Joleen, 6.5 Hour Special Education One on One Aide for the Caln Elementary School. Letter Dated: 4/5/09. Reason: FMLA. Effective: 4/13/09 – 6/16/09.
- 2) Moreno, Tierre, 2 Hour Cafeteria/Playground Aide & Substitute Instructional Aide for the Friendship Elementary School. Letter Dated: 3/12/09. Reason: Unpaid Leave of Absence. Effective: 4/27/09 – 6/16/09.

d. FEDERATION

- 1) House, Duane, Custodian for the Coatesville Area Senior High School. Letter Dated: 3/23/09. Reason: FMLA. Effective: 3/10/09 – 5/4/09.

5. Voluntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Rebhorn, Erin, move from Instructional Support Teacher for the Caln Elementary School to Instructional Support Teacher for the Rainbow Elementary School (Palmer). Effective: 4/29/09.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Timperio, Rachel, move from 2 Hour Cafeteria/Playground Aide for the King's Highway Elementary School to 6.5 Hour One-on-One Special Education Aide for the King's Highway School. Posted: 3/10/09 (New). Salary: \$12.50/hr. Effective: 4/16/09.

d. FEDERATION

- 1) Copeland, John, move from Custodian "C" @ \$17.90/hr. to Custodian "B" @ \$18.29/hr. for the Reeceville Elementary School. Effective: Retroactive to 3/2/09.
- 2) Dean, Timothy, move from High Technician Level "C" @ \$27.64/hr. to High Technician Level "B" @ \$28.02/hr. for the Coatesville Area School District. Effective: Retroactive to 3/18/09.
- 3) Ferguson, Kevin, move from Head Custodian "B" @ \$22.18/hr. to Head Custodian "A" @ \$22.49/hr. for the Reeceville Elementary School. Effective: Retroactive to 1/5/09.
- 4) Hamilton, Walter, move from High Technician Level "B" @ \$ 28.02/hr. to High Technician Level "A" @ 28.41/hr. for the Coatesville Area School District. Effective: Retroactive to 3/23/09.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **LANGUAGE ARTS TEXTBOOKS**

RECOMMENDED MOTION: That the Board of School Directors approves the purchase of Middle School Language Arts Textbooks in the amount of \$159,051 for the 2009/2010 School year.

- McDougal Littell Literature for Grades 6, 7, 8 (\$127,619)
- Technology to fully implement new program (\$31,432)

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Change Order No. GC - 001 at Rainbow Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. GC-001 with Lobar Construction (general contractor) at Rainbow Elementary School at no additional cost (total of \$69,896.54 additions and deductions) for providing various services, the most significant needing to remove and haul off unsuitable soil and provide stone fill at the entrance drive.

B. **Awarding of Furniture, Furnishings & Equipment for Rainbow Elementary School**

RECOMMENDED MOTION: That the Board of School Directors awards the contracts for furniture, furnishings, and equipment for the new Rainbow Elementary School to the lowest responsible bidders as listed. Bids were opened on April 1, 2009 and were analyzed for recommendation by the Architect and administration. Funding will be the Rainbow Elementary School Capital Projects (budget was estimated at \$980,120).

Contract No. 1 – Furnishing and Accessories – Student Furniture (Budget - \$250,000)

Corporate Interiors	\$194,740.26
Hertz Furniture Systems	\$193,122.47 (Recommended bidder)
Douron Corporate Furniture	\$221,353.13
Office Service Company	\$213,683.60

Contract No. 2 - Furnishing and Accessories – Faculty and Administration Furniture (Budget - \$100,000)

Corporate Interiors	\$ 85,892.62
Offcenter, Inc.	\$ 96,971.00
Hertz Furniture Systems	\$103,115.61
Douron Corporate Furniture	\$ 89,386.90
Kurtz Brothers	\$ 86,080.82
Office Service Company	\$ 96,413.86
RMACK2, Inc. dba Tri-R	\$ 82,728.00 (Recommended bidder)

Contract No. 3 - Musical Equipment (Budget - \$42,000)

Kurtz Brothers	\$ 38,616.22
Corporate Interiors	\$ 38,230.34 (Recommended bidder)
Douron Corporate Furniture	\$ 38,936.00

Contract No. 4a – Residential Equipment and Appliances (Budget - \$65,000)

Kurtz Brothers	\$ 20,751.50 Incomplete Bid
Office Service Company	\$ 59,536.69 (Recommended bidder)

Contract 4b – Laminators and Plotters (Budget - \$30,000)

Office Service Company	\$ 25,847.82 (Recommended bidder)
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Contract No. 5 – Health Equipment (Budget - \$6,500)

No bids

Contract No. 6 – Athletic Equipment (Budget - \$15,000)

No bids

The difference between the budget of \$980,120 and the above totals of \$399,465.32 is \$580,654.68, some of which is slated for technology needs (infrastructure, smart boards, computers, etc.) and contracts which had no bids.

C. Approval of Equipment Removal

RECOMMENDED MOTION: That the Board of School Directors approves the disposal of obsolete cafeteria equipment as follows:

North Brandywine: Hobart Standing Mixer
Model #D-300T
Serial #1668887

D. Change Order No. 6 - 01 at Coatesville Area Senior High School

RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. 6-01 with Vincent Pools, Inc. (pool contractor) at Coatesville Area Senior High School for a total deduction of \$5,220.00 for the deletion of underwater pool lights.

- E. Change Order No. 2 - 01 at Coatesville Area Senior High School**
RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. 2-01 with Guy M. Cooper (plumbing contractor) at Coatesville Area Senior High School at no additional cost (total of \$10,993.65 additions & deductions) for providing various services, the most significant needing to relocate equipment.
- F. Change Order No. EC - 01 at Coatesville Area Senior High School**
RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. EC - 01 with Gooseworks, Inc. (electrical contractor) at Coatesville Area Senior High School for a total addition of \$50,564.68 for the relocation of the 5KV power lines overhead around the detention basin. Of the \$50,564.68, \$2,297.46 is for emergency repairs to the lines which were damaged by the excavator (which was credited to the District in February in the General Contractor's Change Order No. GC - 01). The difference, \$48,267.22 is the cost to relocate the lines overhead around the detention basin. The as-built drawings from 1965 show the duct bank closer to CASH than it actually is.
- G. Approval of Grant Application**
RECOMMENDED MOTION: That the Board of School Directors approves the grant application to purchase food service equipment from the American Recovery and Reinvestment Act (ARRA) of 2009 through the National School Lunch Program (NSLP) and the Pennsylvania Department of Education. Any school participating in the NSLP is eligible to apply for a food service equipment grant, but the ARRA requires priority be given to schools that have 50% or more students eligible for free or reduced price meals. The deadline for the applications is May 8, 2009.

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Robert Knecht, Chair)

- A. Review of Revised Policy #115 Vocational Education – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #115-Vocational Education.
- B. Review of Revised Policy #121 Field Trips – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #121-Field Trips.
- C. Review of Revised Policy #113 Special Education – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #113-Special Education.
- D. Review of Revised Policy #113.2 Behavioral Management for Students with Disabilities – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #113.2-Behavioral Management for Students with Disabilities.

- E. **Review of Revised Policy #218 Student Discipline – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #218-Student Discipline.
- F. **The 27th Annual National Academic Championship Trip to Washington, D.C., June 5 – June 7, 2009**
RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Academic Team trip to the 27th Annual National Academic Championship in Washington, D.C., June 5 – June 7, 2009.
- G. **Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
09DH27	Instruction in the home for 30 school days
09DH28	Instruction in the home for 30 school days
09DH29	30 day expulsion
09DH30	20 day expulsion
09DH31	45 day expulsion
09DH32	30 day expulsion
09DH33	15 day expulsion
09DH34	15 day expulsion
09DH35	20 day expulsion
09DH36	20 day expulsion
09DH37	Expelled for balance of 2008-09 SY.
09DH38	35 day expulsion
09DH39	30 day expulsion
09DH40	30 day expulsion
09DH41	30 day expulsion
09DH42	30 day expulsion
09DH43	15 day expulsion
09DH44	Referred to an alternative educational setting.
09DH45	20 day expulsion with instruction in the home.
09DH46	30 day expulsion.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

Friendship School Uniforms Follow Up

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*“A notice of this public meeting was advertised in the Daily Local Newspaper on December 24, 2008, January 1st & 4th, 2009.
Copies of committee minutes will be maintained in the Office of the Board Secretary.”*